11, Curtsinger,Clarence, A, 100

09, Davis,Jonathan, A, 95

09, Duncan,Alexsandra, S, 80

12, East,Emily, B, 50

10, Pilkenton,Nickolas, D, 95

12, Reed,Dalton, C, 45

10, Scott,Luke, F, 50

11, Setters,Curtis, D, 50

12, Settles,Zachary, P, 12

12, Shuttleworth,Tabatha ,L,12

10, Singh,Brianna, M, 15

12, Thornton,Eli, W, 80

10, Tomblin,Emily, M, 58

09, Turner,Aaron, C

12, Whitehead,Alyssa, M

12, Hollan,Chace, A

09, Keeling,Emma, P, 48

12, Lowe,Jordan, I, 56

10, McKay,Hannah, M, 80

10, Meiners,Cody, M

12, Mudd,Courtney, L

12, Perkins,Taylor, M , 60

10, Bell,Jasmond, G

09, Coomes,Clayton, M, 65

12, Cornett,Claudia, R

11, Cornett,Kayla, E, 62

12, Crosby,Kelsey, L

11, Curt,Molly, C, 52

09, Day,Jon, N, 56

09, Duncan,Amanda, A

12, East,Easter, B

10, Patrick,Nickolas, C, 85

12, Rink,Dedra, D

10, Smith,Luke, E

11, ietters,Colby, F, 45

12, Set,Land, G

12, Shuttle,Tabby ,H, 85

10, Sunday,Brendaa, H

12, Tess,Hunter, W, 83

10, Tomblin,Emily, M

09, Turner,Aaron, C

12, Whitehead,Alyssa, M

12, Hollan,Chace, A

09, Keeling,Emma, P, 86

12, Lowe,Jordan, I, 10

10, Mitchell,Holly, M, 145

10, May,Chris, M

12, Mays,Courtney,S, 45

12, Pats,Tim, Z, 5

10, Bell,Jelly, Y, 15

09, Coomes,Baseball , X, 89

12, Cornett,Queen,Q

11, Cornett, Scott, S

12, Crosby,Kelsey, A

Directions:

1. Convert the Text to Columns in Excel
2. Need the following headings: Column A: **Grade**, Column B: **Last Name**, Column C: **First Name**, Column D: **Middle Initial**, Column E: **Amount Paid**
3. Format Column E to currency. (Accounting Style)
4. Conditional Format Column E with Light Red Fill and Dark Red Text for anything greater than $50.00
5. Custom Sort, Grade then Last name.
6. Column F: **Amount Left**, You will need to create a formula showing how much money each student still owes. The amount to be paid is $300.
7. Column G: **Eagle Ball**, If students have less than $250 left to owe, they may attend Eagle Ball. Upload when finished. (must use an IF function). In cell H please put the number of students who have paid .